



# EMPLOYMENT APPLICATION

We consider applicants for all positions without regard to race, religion, sex, national origin, age, disability, veteran status or any other legally protected status.

<b>PERSONAL</b>			
Last Name	First Name	Middle Initial	Date
Street Address			Mobile Telephone
City	State	Zip	Home Telephone
Date Available to begin work:	Position(s) Applied For:		
Type of employment desired:			
Have you ever been employed here before?	Yes	No	
If yes, what was your position?			
Does Airshare now employ any of your relatives?	Yes	No	
If yes, please provide name and relationship:			
Are you legally eligible for employment in this country?	Yes	No	
(Proof of U.S. citizenship or immigration status will be required upon employment.)			
Have you been convicted of a felony in the last seven (7) years?	Yes	No	
(Such conviction may be relevant if job-related, but does not bar you from employment.)			
If yes, please explain:			
Do you possess a current driver's license (if required by job)?	Yes	No	
If yes, please provide License Number:		State:	
Have you ever been known by any other name(s) which we will need to verify information contained in this application?	Yes	No	
If yes, please give name(s) and applicable dates:			
How were you referred to Airshare?			
If referred through employee of Airshare, please provide name:			

Airshare is an equal opportunity employer.

## SKILLS

List all current licenses and/or areas of certification.

List all equipment (office, trade, or laboratory) that you operate proficiently.

List any training, skills, aptitudes, and qualifications which you feel are relevant to the type of employment you are seeking at Airshare. (Please include typing and shorthand speed if applicable).

## MILITARY SERVICE

Branch: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, please explain:

## EDUCATION

Select the highest year completed: \_\_\_\_\_ High School: \_\_\_\_\_ College/University: \_\_\_\_\_

Name and Location of School	Course of Study	No. of Years Completed	Did you Graduate?	Degree or Diploma/Year
			Yes No	
			Yes No	
			Yes No	
			Yes No	

## EMPLOYMENT RECORD

List your current or most recent employer first and indicate a continuous record of employment for the last five years at a minimum or from the time you left school. Include military service and volunteer work where applicable. (Please add a supplementary sheet if additional space is required.)

Name of Employer	Address	Phone	
Employed (Mo. & Yr.) From                      To	Starting Salary	Ending or Present Salary	Name of Supervisor
Job Title and Duties			Reason for Leaving
May we contact your previous supervisor for a reference?                      Yes                      No			

Name of Employer	Address	Phone	
Employed (Mo. & Yr.) From                      To	Starting Salary	Ending Salary	Name of Supervisor
Job Title and Duties			Reason for Leaving
May we contact your previous supervisor for a reference?                      Yes                      No			

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Job Title and Duties			Reason for Leaving
May we contact your previous supervisor for a reference?                      Yes                      No			

## EMPLOYMENT RECORD (continued)

Please explain any gaps in employment:

## REFERENCES

List Name and telephone number of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three personal references that are not related to you.

Name	Telephone	Years Known

I understand that any false information I record on this application or deliberate omission of any information requested will be sufficient reason for rejections of my application and termination of my employment. It is also understood that employment is subject to satisfactory completion of the pre-employment chemical substance screening program and, in some designated job categories, participation in the company's random screening program.

In making this application, I also understand all information I have furnished may be investigated for verification by contacting former employers (except where otherwise indicated herein) and personal references. I hereby release from all liability or damage those individuals or employers who may provide such information. I understand I have the right to make a written request within a reasonable period of time for disclosure of information concerning the nature and scope of investigations.

The employees of Airshare are "at will" employees. This means Airshare may terminate any employee at any time, with or without cause or notice, and an employee is likewise free to resign at any time.

If I am hired, I agree to the foregoing "at will" employment relationship. I further agree and understand no agent or employee of Airshare, other than the President of the Corporation or Human Resource Director, by a written and signed agreement, has any authority to bind Airshare to any agreement of employment for any specified period of time, or to make any agreement inconsistent with the described "at will" employment relationship.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_